



Town of Keenesburg  
 91 W. Broadway Ave.  
 Keenesburg, CO 80643  
 Phone: 303-732-4281  
 Email: townofkeene@rtebb.net

**GRADING PERMIT  
 APPLICATION/PERMIT**

**Permit No.** \_\_\_\_\_

**Applicant**

Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State Zip \_\_\_\_\_  
 Business Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Property Owner** (If different than Applicant)

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  
 Signature \_\_\_\_\_

**Project Location**

Job Site Address \_\_\_\_\_  
 Section/Township/Range \_\_\_\_\_

Parcel Number \_\_\_\_\_

Access Location: Site Accesses onto CR \_\_\_\_\_ (East, West, North, South) of CR \_\_\_\_\_

**Project Information**

Is this a Use by Right or Planning and Zoning Case?  Use by Right  Planning and Zoning Case

Is this in a Floodplain (verify with Planning Department)? (Yes/No) If yes enter your permit number (FHDP) # \_\_\_\_\_

Description of Work Being Done \_\_\_\_\_  
 \_\_\_\_\_

Construction Start Date \_\_\_\_\_ Finish Date \_\_\_\_\_

Acreage Disturbed by Project: \_\_\_\_\_ Acres

**Required Submittal Documents**

- Grading Permit Application Form
- Plans: Scanned electronic (pdf) or hard copy of 11"x17" set (wet ink stamped and signed by Colorado PE)
  - Grading Plan – contours labeled with elevations show any ponds or ditches
  - Erosion & Sediment Control Plan – showing placement of all BMP's to be installed
  - Typical BMP Installation Details & Notes – for all BMP's to be installed
  - Proposed Seed Mix
- Construction Stormwater permit from Colorado Department of Public Health & Environment (CDPHE)

Applicant Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

Permit Approved by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Project Completion**

Public Works Approval: \_\_\_\_\_ Date: \_\_\_\_\_