



TOWN OF KEENESBURG
PLANNING COMMISSION MEETING MINUTES
THURSDAY, AUGUST 6, 2020, 6:00 P.M.
HELD AT TOWN HALL AT
140 S. MAIN ST., KEENESBURG, CO 80643
AND
HELD ELECTRONICALLY at
<https://global.gotomeeting.com/join/508455013>

Call to order

The Planning Commission of the Town of Keenesburg met in a regular session, Thursday, August 6, 2020, and electronically at <https://global.gotomeeting.com>. Chair Howell called the meeting to order at 6:00 p.m.

Pledge of allegiance

Roll Call

Members Present: Chair John Howell; Commissioners Wafel, Gfeller and Finkenbinder

Members Excused: Commissioner Greening

Others Present: Town Planner, Todd Hodges; Jennifer Shagin of Todd Hodges Design and Planning Staff, Teri Smith.

Public Comments

None

Approval of Minutes for July 9, 2020 and July 16, 2020

Commissioner Gfeller makes a motion to approve minutes for July 9, 2020 and July 16, 2020 with a second by Commissioner Wafel. Motion carried 4-0; roll call: Chair Howell, Commissioners Wafel, Gfeller and Finkenbinder, voting yes.

New Business

- a. **PUBLIC HEARING: To Consider a preliminary and final plat for the RK Subdivision consisting of 15.06 acres divided into 7 lots.**

Chair Howell announces that the Public Hearing to consider a preliminary and final plat for the RK subdivision has been rescheduled for the Planning Commission Meeting on September 3, 2020.

b. RESOLUTION PC2020-08 A RESOLUTION RECOMMENDING APPROVAL OF A PRELIMINARY AND FINAL PLAT FOR THE RK SUBDIVISION.

Chair Howell announces that the Resolution for the Public Hearing to consider a preliminary and final plat for the RK subdivision has been rescheduled for the Planning Commission Meeting on September 3, 2020.

c. PUBLIC HEARING: To Consider amending Chapters 16 and 17 of the Keenesburg Municipal Code to Integrate the Town of Keenesburg Design Standards and amending Chapter 8 regarding parking on improved surfaces.

Chair Howell opens the public hearing at 6:03 pm and reads from the script, gives instructions and procedures regarding the public hearing. Chair Howell asks if any objections, none. Chair Howell asks for notification. Todd Hodges of Todd Hodges Design on behalf of Debra Chumley provided notification dates. Notification was made on July 15, 2020 in the Greeley Tribune. Chair Howell asks from the Planning Commission if there are any disclosures; none. Todd Hodges present the staff report and Jennifer Shagin who joined electronically states there are just minor items that were changed after taking it to the board. One was the weight limit on page 7 under definitions changed to 25,000 pounds. Other changes made were to tables due to formatting on page 26 and 35 that were missing some wording. Jennifer states she has no additional changes or comments. Todd Hodges asks if there are any other questions; none. Chair Howell opens the public comment portion of the hearing and asks if any- one would like to speak; hearing none. Chair Howell asks if anything further from Town Staff; Todd Hodges states none. Chair Howell closes the public comment portion of the public hearing. Chair asks for any questions for the Planning Commission; none. Chair Howell closes the Public Hearing at 6:10 pm.

d. RESOLUTION PC 2020-09 A RESOLUTION RECOMMENDING APPROVAL OF THE TOWN OF KEENESBURG DESIGN STANDARDS AND OF AN ORDINANCE AMENDING CHAPTERS 16 AND 17 OF THE KEENESBURG MUNICIPAL CODE TO INTEGRATE THE TOWN OF KEENESBURG DESIGN STANDARDS

Commissioner Gfeller makes a motion to approve Resolution PC2020-09 with a second by Commissioner Finkenbinder. Motion carried 4-0; Chair Howell, Commissioners Wafel, Gfeller and Finkenbinder, voting yes.

e. PUBLIC HEARING: To consider a request for initial zoning of property proposed to be annexed to the Town known as the Kaufman Annexation No. 4 and South West Parcel Sketch Plan

Chair Howell announces that the Public Hearing to consider the initial zoning known as Kaufman Annexation has been reschedule for the Planning Meeting on September 3, 2020.

Old Business

None

Board Comments / Reports

None

Adjournment

Motion was made by Commissioner Gfeller to adjourn the meeting at 6:13 p.m., with a second by Commissioner Finkenbinder. Motion carried 4-0; roll call; Chair Howell, Commissioners Wafel, Gfeller and Finkenbinder, voting yes.

ATTEST:

John Howell
Chairperson

Teri Smith
Planning Staff