



TOWN OF KEENESBURG  
PLANNING COMMISSION MEETING MINUTES  
THURSDAY, JULY 11, 2019, 6:00 P.M.  
KEENESBURG MEETING HALL  
140 S. MAIN ST., KEENESBURG, CO

**Call to order**

The Planning Commission of the Town of Keenesburg met in a regular session, Thursday, July 11, 2019 at Keenesburg Town Hall, located at 140 South Main Street, Keenesburg Colorado 80643. Chair Howell called the meeting to order at 6:00 p.m.

**Pledge of allegiance**

**Roll Call**

**Members Present:** Chair John Howell, Commissioners Wilbur Wafel and Kenneth Gfeller

**Others Present:** Town Manager, Debra Chumley; Town Planner, Jennifer Baker; and Planning Staff, Christina Fernandez

**Public Comments**

**New Business**

**a. Proposed landscape/design standards redlines**

Jennifer Baker, Todd Hodges Design, state she is communicating with Kent regarding the parking and drive standards and will bring back with redlines. Jennifer displays on projector the community gardens presentation. Jennifer discusses pocket parks, Rigden Farm, pointing our areas on the photo; examples of a park within HOA. Discussion on trails. The residents within the HOA take care of the upkeep, they are issued a plot to maintain. Jennifer shows Pioneer Park in Berthoud: no HOA, one acre, GOCO Grant, and points out areas on the photo. This park does not issue plots, it is operated by Berthoud Local, who supplies the water, mulch and irrigation system. Leftover goods are donated to the Larimer County Food Bank. This project teaches residents how to garden. Discussions on local education facilities, school districts have done education gardens similar to community gardens. Jennifer gives an outline of what does

success look like for a community garden: community engagement, interest, support; community benefits, partnerships, municipal support. Organized leadership: who will design, plan, maintain, where does the produce go, educational programming, food donation. Site selection: sunlight, water availability, tool storage, proximity to other community gardens.

Discussion on fencing surrounding property, all examples show an open feature, not enclosed. Discussions on roller hockey rink. Jennifer will discuss with Todd and determine if it can be incorporated into the code, if that's what everyone would like to do. Jennifer will bring back redlines to discuss when all are present. Jennifer will bring back redlines for parks and open space, will work on adding community gardens. Commissioner Gfeller asks about bylaws and incorporating them and an education program that could be presented to the school. Jennifer states she will look for the formation of educational partnerships and bring it back. Discussions on pollinators, bee farm; Jennifer states it is a liability, a public park is a different scenario when housing for bees, and also an allergen. Discussions on bat boxes to combat mosquitos. Jennifer will bring back bylaws and educational partnerships.

#### **Board Comments / Reports**

**a. Centennial Celebration, July 20, 2019, 2-8 pm**

Debra verifies who will be present at the Centennial Celebration for volunteering.

Discussions on flower boxes. Commissioner Wafel donated the plants and flowers.

#### **Adjournment**

Motion was made by Commissioner Gfeller to adjourn the meeting, with a second by Commissioner Wafel. Motion carried 3-0; Chair Howell, Commissioners Wafel and Gfeller and voting yes. The meeting adjourned at 6:26 p.m.

ATTEST:

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John Howell  
Chairperson

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Christina Fernandez  
Planning Staff