



TOWN OF KEENESBURG
BOARD OF TRUSTEES REGULAR MEETING AGENDA
MONDAY, NOVEMBER 4, 2019, 6:00 P.M.
KEENESBURG TOWN MEETING HALL
140 SOUTH MAIN STREET, KEENESBURG, COLORADO 80643

Call to Order

The Board of Trustees of the Town of Keenesburg met in a regular session on November 4, 2019, at the Keenesburg Town Hall, located at 140 South Main Street, Keenesburg, Colorado, 80643. Mayor Gfeller called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Members Present: Mayor Kenneth Gfeller, Trustees Robert Zebroski, Juanda Hesse, Carl Fredrickson, Tim Smith and Bruce Sparrow

Others Present: Debra Chumley, Town Manager; Christina Fernandez, Clerk Pro Tem; Mark Gray, Public Works Director; and Kathleen Kelly, Town Attorney

Public Comment

Consent Agenda Items

A. Financial report and payment of bills

Approval of minutes October 21, 2019

Motion was made by Mayor Gfeller to amend the Agenda to include item E 1, to consider an emergency repair for well five, with a second by Trustee Fredrickson. Motion carried 6-0; Mayor Gfeller, Trustees Zebroski, Hesse, Fredrickson, Smith and Sparrow voting yes.

Motion was made by Trustee Zebroski to approve the consent agenda items and minutes, with a second by Trustee Hesse. Motion carried 6-0; Mayor Gfeller, Trustees Zebroski, Hesse, Fredrickson, Smith and Sparrow voting yes.

New Business

B. RESOLUTION 2019-57 A Resolution approving a construction contract with Macy Enterprises, LLC for Water Main replacement

Debra explains the construction contract with Macy Construction; this is a new development replacing a portion of the water main.

Motion to approve Resolution 2019-57 A Resolution approving a construction contract with Macy Enterprises, LLC for water main replacement made by Trustee Hesse, with a second by Trustee Fredrickson. Motion carried 6-0 with a roll call vote: Mayor Gfeller, Trustees Zebroski, Hesse, Fredrickson, Smith and Sparrow voting yes.

C. CIRSA Renewal Quotes for Occupational AD&D & VAMP

Debra explains the renewal quotes which are approved every year. Discussion on volunteer medical plan, VAMP, unpaid elected officials, and volunteers.

Motion to approve quotes for the renewal of the Occupational Accidental and Death benefit and VAMP by Mayor Gfeller, with a second by Trustee Hesse. Motion carried 6-0 with a roll call vote: Mayor Gfeller, Trustees Zebroski, Hesse, Fredrickson, Smith and Sparrow voting yes.

D. 2020 Board of Trustees Calendar

Discussion on calendar, all agree with dates and calendar is accepted.

E. Review and discussion on potential ballot questions

Mayor asks for questions from the Board. Discussions on sales and occupational tax. Kathleen explains the tax and what can be imposed with voter approval. This is not specifically being geared toward the fair board and this topic has not been discussed with them. The occupational tax will be applied to any type of venue that would have to define any events, this tax would be applied to help offset the costs of law enforcement. Discussions on law enforcement and the costs. Debra states this is the information that was asked for at a worksession and does not have specific numbers for costs. Discussions on the use by right for the fairgrounds, special event permits, concerts, and rodeos. Kathleen explains the event needs to pass the constitutional requirements of fundamental fairness and groups being treated fairly. Discussion on the amount to charge, alcohol related events and reaching out to the Fairgrounds and keeping track of the events. Debra could look at what calls occurred and when and try to track down what events occurred on what dates, which will be difficult to quantify. Mayor Gfeller states the police department would have an interest in providing the information as well.

E 1. Emergency Repair, Well 5

Mark Gray, Public Works states well 5 has been down, the piping is rusted through. Mark addresses the breakdown of the costs, installation of a new pump, small diameter pipe that replaces all the well pipe; during this repair, will look at replacing the 20 plus year-old cable which has been spliced and frayed. Tom Day from Canfield inspected the pump, should be able to net 90 to 110 gallons a minute. Silt was found and removal of silt is not included in the price, could be \$900 - \$1200 for that service. Tom recommends installing a one-inch plastic tube to insert a transducer instead of using a water line to check the levels, which reports through the SCADA system; this would give a much better grasp of the levels and data flows. Public works has replaced valves, gauges and painted inside the well house. Discussions on the price of the well pump, same gallons per minute with less cost.

Motions to proceed with the emergency repairs on well 5 as long as we don't exceed the budget for 2019, by Mayor Gfeller, with a second by Trustee Smith. Motion carried 6-0 with a roll call vote: Mayor Gfeller, Trustees Zebroski, Hesse, Fredrickson, Smith and Sparrow voting yes.

F. Staff Reports

I. Town Manager

Debra states she does not have a written report. Received the survey for the corner of Market Street and 398, which totaled 897 square feet. Debra will forward to Scott Kennison with the Church of Christ. The option to purchase the school building is very near; Greg will set up a closing date for possibly next week. Town employees toured the building, we will be taking everything they don't want. A stain was noticed in the ceiling, Mark was told that the roof was really old. Debra informs all that Toni has resigned and will be staying home with her baby. Teri will be starting full-time on Monday at the front desk. Christina will be recommended for

Town Clerk. Debra explains she is looking to add someone part-time and plans to have Shawna take over all treasurer duties. Debra asks for feedback on a holiday party in January rather than a Christmas party in December for all employees and elected officials; all are in agreement.

2. Public Works

Mark Gray, Public Works Director: remove snow as needed; 25 tons of ice slicer was delivered and should last a couple of years. The four miles of CR18 was added to the plow map. The plow for the GMC truck is being overhauled and should be ready for the next storm. Water: monitoring water usage and chlorine residual and perform monthly water meter readings. Well 5 is still out of service. The results of the lead and copper testing are back and are being mailed out to the residents who participated; results are well below the lead action level set by the EPA. Wastewater: cleaned sonic sensors, screens and monitored chemical usage; monthly sampling to be performed this week. Discussions on electrical on bandstand; there is a commitment with Reis Electric to complete the electrical at the park this year.

G. Board member information and discussion

1. August Building Code Enforcement Reports

Mayor Gfeller states political candidates are asking to meet with him and asks for any rules on this, they are welcome to introduce themselves at the Board Meeting. Kathleen agrees with this approach and suggests informing Debra if there are multiple candidates, to have a time allotted for them. Mayor also asks about taking a position of endorsing, as some people have been endorsed by other mayors, such as Kersey. Kathleen is not aware of a municipality endorsing a candidate, but may take a position on a valid issue and would need to review what Kersey did as a municipality. Trustee Sparrow states for an elected official to endorse a candidate is saying the whole town does and it's not a fact. Discussion on CML dues and their taking a position on two ballot issues. Kathleen explains the CML and positions they may take. Trustee Sparrow asks about the fine or parking in a handicapped space.

Adjournment

Mayor Gfeller asks if there are any other comments. Mayor adjourns the meeting as all business is complete. Trustee Hesse would like a motion to adjourn, with a second by Trustee Smith. Meeting is adjourned at 6:49 p.m.

ATTEST:

Christina Fernandez, Clerk Pro Tem

Kenneth Gfeller, Mayor